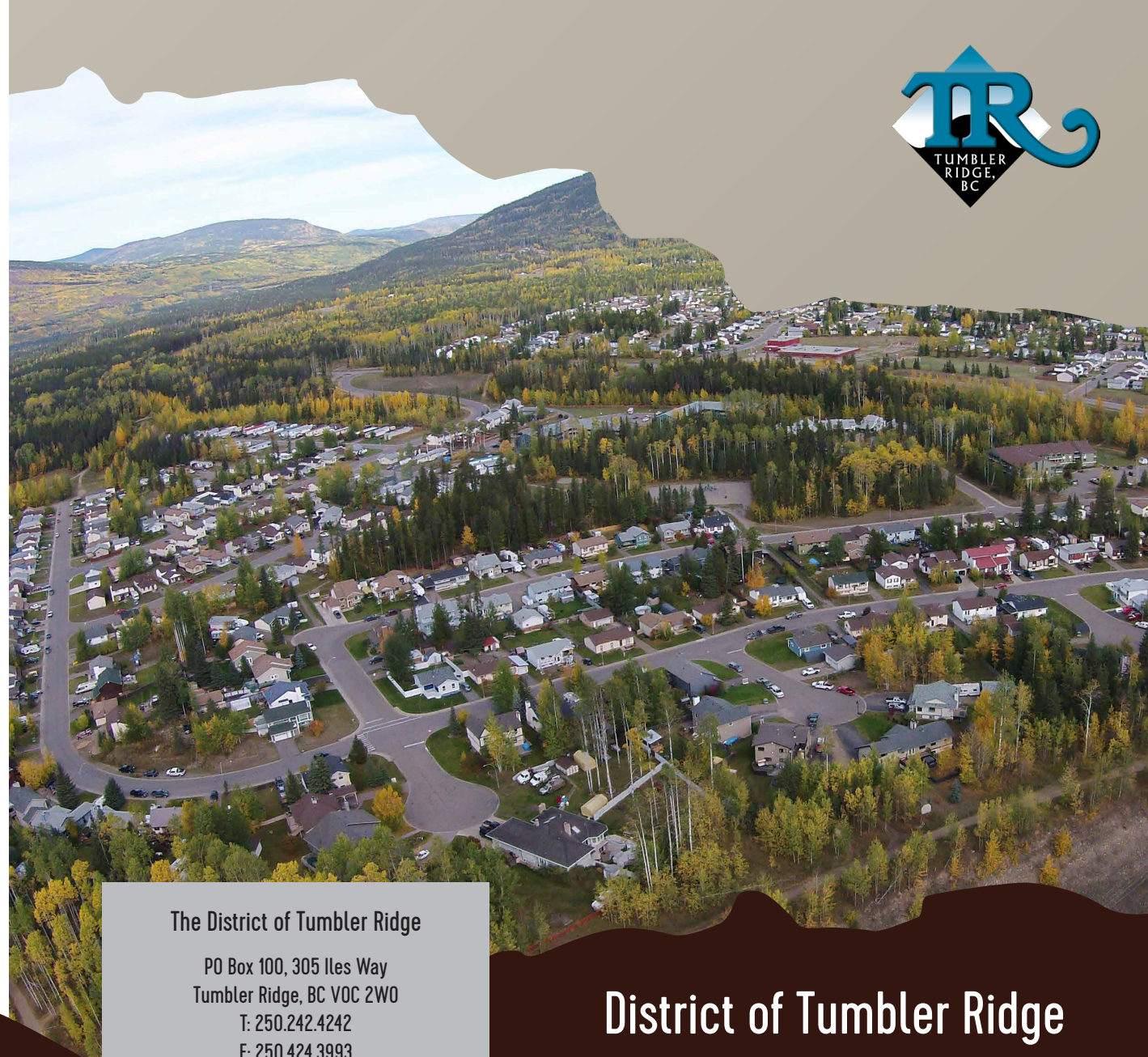
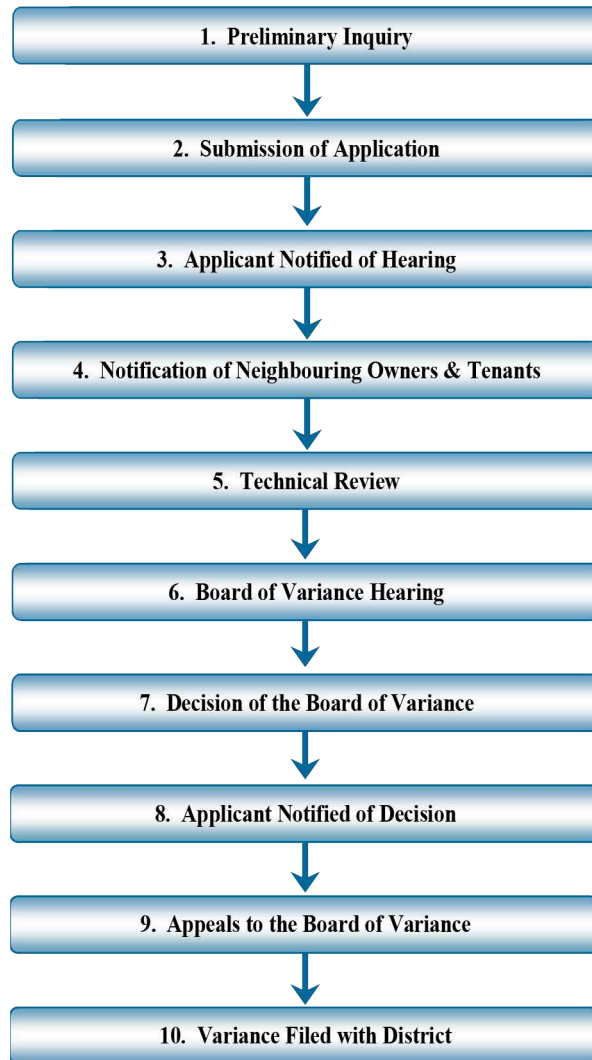


General Overview of Process



The District of Tumbler Ridge

PO Box 100, 305 Iles Way
Tumbler Ridge, BC V0C 2W0
T: 250.242.4242
F: 250.424.3993

www.districtoftumbleridge.ca



District of Tumbler Ridge

a guide to
Board of Variance Appeals

2017



What is a Development Permit?

Zoning Bylaw, it must, by Bylaw, establish a Board of Variance. The Board of Variance's authority is limited to "minor variances". A minor variance is a term that limits the scope of the variances that the Board of Variance may allow. In issuing a variance, Bylaw requirements cannot be varied significantly. With respect to buildings and structures, the Board of Variance has the jurisdiction to deal with existing development. With these applications, a commonly used approach is to limit variances to 10% of the current requirements of the Bylaw.

Before you apply..

It is recommended that the property owner gather as much information regarding their property as possible (e.g., legal description, drawings and surveys) and meet with District staff to discuss their proposal. District staff will offer advice as to the appropriateness of the proposal given the variance required. Staff will advise the applicant as to which application/s need to be completed, necessary information that will be required and give the property owner the most current application package.

Submitting your application

The completed application forms and necessary additional information along with the appropriate fees must be submitted to the District of Tumbler Ridge for processing and referral.

What is the cost?

The Applicant is required to submit a fee of \$300 for the Development Variance. The application fee is to be made payable to the District of Tumbler Ridge.

Who approves the Variance?

The Board of Variance of the District of Tumbler Ridge authorizes final approval of a variance.

How long is the process?

An appeal to the Board of Variance will require 1-3 months before a decision is reached. Approval time may be affected by application accuracy/completion, the need to obtain other land use approvals and/or compliance with other applicable agency requirements.

Note

The process described here briefly will involve more detailed procedures, correspondence and/or requirements. Please contact the District of Tumbler Ridge to ensure all obligations are understood in order to expedite the approval process. This brochure is meant for guidance only and should not be construed by anyone as a right to approval if the steps indicated are followed. Please consult the Local Government Act and its regulations and other District of Tumbler Ridge bylaws for definitive requirements and procedures.

